

HOMESTAY AUTHORISATION FORM

The Ministry of Education's Code of Practice makes it obligatory for Colwill School to ensure that all International Students under the age of 18 years reside in a safe environment.

Colwill School must therefore approve of the homestay environment and arrangements even if Colwill School has not organised your child's current homestay.

Code of Practice requirements

1. All adults normally residing at the address in which your child has been placed by you must agree to a New Zealand Police Check (*form attached*).
2. The International Student Co-ordinator must visit the address at which your child is residing before finalising the enrolment (*caregiver/homestay form attached*).

If after the New Zealand Police Check and/or the visit by the Co-ordinator of International Students, the homestay is found to be an unsafe environment, we will require you, through your child's guardian, to urgently move them to another homestay. Failure to do so will result in the termination of your child's enrolment at Colwill School and the New Zealand Immigration Service will be notified.

Liability

Because Colwill School has not placed your child in their current homestay you as the parent accept full responsibility for your child's safety and wellbeing and accept that Colwill School has no liability whatsoever for his/her safety or wellbeing as it pertains to his/her homestay arrangements. *Parents must sign the indemnity form attached.*

Change of Homestay

It is your or your designated agent's responsibility to notify the school of any change in your child's homestay arrangements. This includes, but is not limited to, the introduction of any adult over the age of 18 years to the household for whom a New Zealand Police check will need to be made and to any change of address. Because of the requirements of the Code of Practice any approval for proposed changes must be given by Colwill School before the changes are put into effect. Failure to notify the school of any proposed changes will terminate your child's placement at Colwill School.

I, _____ (*parent's name*) have read and understood the explanatory notes above and agree to keep to each and all the conditions outlined.

Signature: _____

Date: ____/____/20__